

Minute	Resolution/Action	Date	Action completed (Y/N)
FP008/16	It was proposed by Cllr Mrs R Craze, Seconded by Cllr L Harrison and RESOLVED to release £1000 from the earmark reserve.	25-Jan-16	
FP008/16	It was proposed by Cllr C Leadbetter, Seconded by Cllr S Slade and RESOLVED to request that the remaining £1010 balance comes from the T&L Committee.	25-Jan-16	
FP025/16	It was proposed by Cllr A Hannan, Seconded by Cllr D Sleeman and RESOLVED unanimously to delegate authority to the Town Clerk to move forward with the BT Direct Line installation.	29-Feb-16	
FP027/16	It was proposed by Cllr K Towill, Seconded by Cllr S Carter and RESOLVED unanimously to agree to the Sector Lead appointed External Audit from NALC to carry out the Councils Audits for the financial year 15/16.	29-Feb-16	
FP038/16	It was proposed by Cllr K Towill, Seconded by Cllr L Harrison and RESOLVED unanimously to commission Tozers as the Councils General Legal Advisors for 2016/17 on standard retainer basis.	25-Apr-16	
FP040/16	It was proposed by Cllr C Leadbetter, Seconded by Cllr L Harrison and RESOLVED to agree the accounts as set out including all the movements sent out in the list to members.	25-Apr-16	
FP041/16	It was proposed by Cllr C Leadbetter, Seconded by Cllr J Bunt and RESOLVED to keep this item under review as we conduct our budget setting process throughout the year.	25-Apr-16	
FP041/16	It was proposed by Cllr L Harrison; Seconded by Cllr A Hannan and RESOLVED that the process is adequate with no further change and it is incumbent upon the individual member to ensure that the wording reflects their proposal.	25-Apr-16	
FP041/16	It was proposed by Cllr A Harrison, Seconded by Cllr K Towill and RESOLVED to retain the current policy that the level of the General Fund should not go below 3 months.	25-Apr-16	
FP041/16	It was proposed by Cllr R Craze, Seconded by Cllr C Leadbetter and RESOLVED that as part of its standard working practices the F&P Committee look at all financial implications to offset the Young Peoples Centre Loan.	25-Apr-16	
FP042/16	It was proposed by Cllr C Leadbetter, Seconded by Cllr K Towill and RESOLVED to recommend Yes for Statement 1 of Section 1 to Full Council.  It was proposed by Cllr L Harrison, Seconded by Cllr S Carter and RESOLVED to recommend Yes for Statement 2 of Section 1 to Full Council.  It was proposed by Cllr R Craze, Seconded by Cllr L Harrison and RESOLVED to recommend Yes for Statement 3 of Section 1 to Full Council.  It was proposed by Cllr A Hannan, Seconded by Cllr K Towill and RESOLVED to recommend Yes for Statement 4 of Section 1 to Full Council.  It was proposed by Cllr S Carter, Seconded by Cllr D Sleeman and RESOLVED to recommend Yes for Statement 5 of Section 1 to Full Council.  It was proposed by Cllr K Towill, Seconded by Cllr D Sleeman and RESOLVED to recommend Yes for Statement 6 of Section 1 to Full Council.  It was proposed by Cllr C Leadbetter, Seconded by Cllr J Bunt and RESOLVED to recommend Yes, subject to clarification from the Internal Auditor for Statement 8 of Section 1 to Full Council.  It was proposed by Cllr R Craze, Seconded by Cllr K Towill and RESOLVED to recommend that Statement 9 of Section 1 was not applicable to the Town Council.	25-Apr-16	
FP043/16	FP043/16 – To receive, discuss and decide on the draft online payment procedure (if applicable) Members wished to defer this item as it is still on-going.	25-Apr-16	
FP044/16	FP044/16 – To receive, discuss and decide on the draft Financial Regulations procedure (if applicable) Members read through the changes.	25-Apr-16	
FP044/16	It was proposed by Cllr A Hannan, Seconded by Cllr L Harrison and RESOLVED to recommend the Draft Financial Regulations for Full Council approval with the caveat that a suitable entry is made in regard to the TIC Float & Petty Cash.	25-Apr-16	

<b>FP045/16</b>	It was proposed by Cllr S Carter, Seconded by Cllr D Sleeman and RESOLVED to recommend the Draft Standing Orders for Full Council approval.	<b>25-Apr-16</b>	
<b>FP047/16</b>	It was proposed by Cllr R Craze, Seconded by Cllr J Bunt and RESOLVED to retrospectively agree the Award for All Grant.	<b>25-Apr-16</b>	
<b>FP047/16</b>	It was proposed by Cllr A Hannan, Seconded by Cllr R Craze and RESOLVED to retrospectively agree the DCLG Grant.	<b>25-Apr-16</b>	
<b>FP049/16</b>	It was proposed by Cllr A Hannan, Seconded by Cllr L Harrison and RESOLVED to delegate authority to the Town Clerk, Chair & Vice-Chair in regard to season only use of the Young People's Centre car park by other individuals/businesses.	<b>25-Apr-16</b>	
<b>FP035/16</b>	It was Proposed by Cllr A Hannan seconded by Cllr C Leadbetter and  RESOLVED unanimously to release £2500 from the General Grants Budget Line towards the Lowender Peran Grant Application and request the organisers work with Visit Newquay on marketing and Cornwall Council on securing additional funding.	<b>27-Jun-16</b>	
<b>FP037/16</b>	It was proposed by Cllr A Hannan, Seconded by Cllr C Leadbetter and  RESOLVED unanimously to support in principle the NALC response to the Transparency Code consultation subject to the Town Clerk having no concerns that there would be a risk to the Council.	<b>27-Jun-16</b>	
<b>FP037/16</b>	It was proposed by Cllr K Towill, Seconded by Cllr A Hannan and  RESOLVED unanimously to support in principle the NALC response to the Public Works Loan Board Process consultation subject to the Town Clerk havina no concerns that there would be a risk to the Council.	<b>27-Jun-16</b>	
<b>FP040/16</b>	It was proposed by Cllr Mrs R Craze, Seconded by Cllr C Leadbetter and  RESOLVED unanimously to use £3000 from the Capital Purchases Budget Line and RECOMMEND to Full Council the release of £4405 from the Contingency Fund towards the cost of a new Photocopier for the Town Council Office.	<b>27-Jun-16</b>	
<b>FP040/16</b>	It was proposed by Cllr K Towill, Seconded by Cllr Mrs J Bunt and  RESOLVED unanimously to RECOMMEND to Full Council adoption of the Complaints Procedure.	<b>27-Jun-16</b>	
<b>FP040/16</b>	It was proposed by Cllr K Towill, Seconded by Cllr Mrs J Bunt and  RESOLVED unanimously to RECOMMEND to Full Council adoption of the Scheme of Delegation.	<b>27-Jun-16</b>	
<b>FP040/16</b>	It was proposed by Cllr Mrs M North, Seconded by Cllr A Hannan and  RESOLVED unanimously to RECOMMEND to Full Council the Internal Auditors report specifically recommendation 8; "the appropriate level of general reserves should be assessed against the background of very significant increases in service delivery and attendant risks"	<b>27-Jun-16</b>	
<b>FP043/16</b>	It was proposed by Cllr Mrs M North, Seconded by Cllr A Hannan and  RESOLVED unanimously commission the removal of the trees and fencing to the rear of the Young People's Centre post transfer.	<b>27-Jun-16</b>	
<b>FP043/16</b>	It was proposed by Cllr A Hannan, Seconded by Cllr Mrs M North and  RESOLVED unanimously draft a press release on the results of the Young People's Centre survey.	<b>27-Jun-16</b>	
<b>FP050/16</b>	It was proposed by Cllr J Kenny, Seconded by Cllr C Leadbetter and RESOLVED to start work on the external, (security, Health and Safety & Fire) and structural works on the Mountwise building and to RECOMMEND to Full Council, the release of funds from the following Earmarked Reserves towards the costs: Young People's Centre EMR (£46,295) and Capital EMR (upto £60,000)	<b>08-Sep-16</b>	
<b>FP051/16</b>	It was proposed by Cllr M North, Seconded by Cllr S Carter and RESOLVED unanimously to RECOMMEND the suggested changes to the Earmarked Reserves to all affected committees and to Full Council.	<b>08-Sep-16</b>	
<b>FP052/16</b>	It was proposed by Cllr A Hannan, Seconded by Cllr C Leadbetter and RESOLVED to give authority to the Town Clerk to continue to research into re-branding of the Council.	<b>08-Sep-16</b>	
<b>FP059/16</b>	Following a discussion it was proposed by Cllr Miss Kenny, seconded by Cllr Hannan, and	<b>26-Sep-16</b>	

	RESOLVED unanimously to RECOMMEND to Full Council awarding, up to £5000 from the Sports EMR to Newquay AFC		
<b>FP062/16</b>	It was proposed by Cllr Hannan, seconded by Cllr Carter, and RESOLVED unanimously to RECOMMEND to Full Council that the Fleet Defibrillator grant request is agreed in principle, for 12 months worth of maintenance for up to 9 units in Newquay, however, this is subject to an application form clarifying a number of points and if successful, would need to be re-applied for each year without any guarantee of being successful in the future. It is recommended the funding is taken out of the Grants Fund, backed up by the Grants FMR if necessary.	<b>26-Sep-16</b>	
<b>FP062/16</b>	It was proposed by Cllr Miss Kenny, seconded by Cllr Mrs Craze, and RESOLVED unanimously to RECOMMEND to Full Council that it continues the current practice of electing a Mayor on an Annual Basis, however in doing so, the Council remains able to extend the Mayoral term to a second year (or longer) if the Council wish.	<b>26-Sep-16</b>	
<b>FP064/16</b>	It was proposed by Cllr Mrs North, seconded by Cllr Leadbetter, and RESOLVED unanimously to give delegated authority to the Chair and Town Clerk, in order to draft the response and circulate to members before sending by the deadline.	<b>26-Sep-16</b>	
<b>FP064/16</b>	It was proposed by Cllr Carter, seconded by Cllr Miss Kenny, and RESOLVED unanimously to give delegated authority to the Chair and Town Clerk in order to draft a report for Full Council to consider before submitting by the deadline.	<b>26-Sep-16</b>	
<b>FP064/16</b>	It was proposed by Cllr Carter, seconded by Cllr North, and RESOLVED unanimously to RECOMMEND to Full Council to amend the F&P Committee Terms of Reference to include 'Young People's Centre'.	<b>26-Sep-16</b>	
<b>FP067/16</b>	It was proposed by Cllr Hannan, seconded by Cllr Leadbetter, and RESOLVED unanimously to RECOMMEND to Full Council the changes to the Financial Regulations as amended.	<b>26-Sep-16</b>	
<b>FP067/16</b>	It was proposed by Cllr Leadbetter, seconded by Cllr Mrs North, and RESOLVED unanimously to RECOMMEND to Full Council the changes to the Standing Orders.	<b>26-Sep-16</b>	
<b>FP068/16</b>	It was proposed by Cllr Hannan, seconded by Cllr Mrs North, and RESOLVED unanimously to give authority to the Town Clerk to apply and use a Corporate Credit Card.	<b>26-Sep-16</b>	
<b>FP070/16</b>	Following a debate, it was proposed by Cllr Carter, seconded by Cllr Leadbetter, and RESOLVED unanimously to agree to applying for the new bins and to budget for the emptying as a last resort but it must be made clear to the Cornwall Councillors that those not paying for the emptying up to 2020 will be expected to fund this if they are re-elected.	<b>26-Sep-16</b>	
<b>FP070/16</b>	Following a discussion, it was proposed by Cllr Miss Kenny, seconded by Cllr Mrs Craze, and RESOLVED unanimously to note the successful completion of the External Audit.	<b>26-Sep-16</b>	
<b>FP071/16</b>	It was proposed by Cllr Mrs Craze, seconded by Cllr Leadbetter, and RESOLVED unanimously to accept the previous Internal Auditor's quote of £2000 per annum for a fixed period of 3-years.	<b>26-Sep-16</b>	
<b>FP071/16</b>	It was proposed by Cllr Mrs North, seconded by Cllr Carter, and RESOLVED unanimously to set the 2016/17 Internal Control Plan, with Cllrs Miss Kenny and Mrs North undertaking the first quarter review, volunteers being sought for the third quarter review and the Internal Auditor would undertake the second and last quarter reviews.	<b>26-Sep-16</b>	
<b>FP071/16</b>	It was proposed by Cllr Leadbetter, seconded by Cllr Mrs North, and RESOLVED unanimously to RECOMMEND to Full Council that all agendas, Terms of Reference and minutes for all committees be placed on the website in accordance with the Council Award conditions. Confidential information shall continue to be excluded.	<b>26-Sep-16</b>	
<b>FP071/16</b>	It was proposed by Cllr Hannan, seconded by Cllr Miss Kenny, and RESOLVED unanimously to RECOMMEND to Full Council the process as outlined on the basis a report will be given on the effectiveness of the process after 6 months.	<b>26-Sep-16</b>	
<b>FP072/16</b>	It was proposed by Cllr Hannan, seconded by Cllr Leadbetter, and RESOLVED unanimously to RECOMMEND to Full Council the purchase of the mapping software, with the costs coming from the IT Budget and any shortfall coming out of the Contingency Budget.	<b>26-Sep-16</b>	
<b>FP074/16</b>	It was proposed by Cllr Hannan, seconded by Cllr Miss Kenny, and RESOLVED unanimously to give retrospective approval for £3,455 (ex VAT) for landscaping works.	<b>26-Sep-16</b>	

<b>FP074/16</b>	It was proposed by Cllr Hannan, seconded by Cllr Leadbetter, and RESOLVED unanimously to give retrospective approval for £3,763.04 (ex VAT) towards security infrastructure.	<b>26-Sep-16</b>	
<b>FP083/16(A)</b>	It was proposed by Cllr A Hannan , seconded by Cllr K Towill and  RESOLVED to give delegated authority to the Town Clerk and Chair of EDGP to make contact with FLEET, to obtain more information about maintenance costs, liabilities and ownership as well as the life expectancy of the machines. If still considered in the interest of the Town Council then to proceed with up to 2 units, once being on the Marcus Hill Offices and the other potentially in the Pentire area	<b>28-Nov-16</b>	
<b>FP084/16(A)</b>	It was proposed by Cllr Mrs R Craze , seconded by Cllr A Hannan and  RESOLVED to submit the response letter after speaking to St Columb Major Town Council delegating authority to the Town Clerk to make the necessary changes.	<b>28-Nov-16</b>	
<b>FP086/16(A)</b>	It was proposed by Cllr Miss J Kenny , seconded by Cllr S Slade and  RESOLVED to agree to the £950 grant request to support the Newquay Foodbank.	<b>28-Nov-16</b>	
<b>FP087/16(B)</b>	It was proposed by Cllr C Leadbetter, seconded by Cllr S Slade and  RESOLVED to RECOMMEND Full Council formally adopts the Budget Report as the F&P recommendation including formally recommending the 2017/18 Expenditure Budget and precept levels.	<b>28-Nov-16</b>	
<b>FP091/16(A)</b>	It was proposed by Cllr Miss R Craze, seconded by Cllr S Carter and RESOLVED unanimously to RECOMMEND Full Council adopts the Equality and Diversity Policy subject to the suggested changes made by the Town Clerk.	<b>28-Nov-16</b>	
<b>FP091/16(B)</b>	It was proposed by Cllr Miss R Craze, seconded by Cllr S Carter and  RESOLVED unanimously to RECOMMEND Full Council adopts the Community Engagement Strategy and for the Town Clerk to look at identifying other non-digital engagement aspects.	<b>28-Nov-16</b>	
<b>FP006/17(1)</b>	It was proposed by Cllr Mrs North, seconded by Cllr Leadbetter, and  RESOLVED unanimously to give the Office delegated authority to write a formal letter to Cornwall Council's Legal department, conditioned to a 7-day delay before this letter is sent. It was also stated that the queries over land ownership at Treloagan could be included.	<b>30-Jan-17</b>	
<b>FP006/17(2)</b>	It was proposed by Cllr Miss Kenny, seconded by Cllr Leadbetter, and  RESOLVED unanimously to RECOMMEND to Full Council to place the £1760 into the Carnival EMR.	<b>30-Jan-17</b>	
<b>FP006/17(3)</b>	It was proposed by Cllr North, seconded by Cllr Towill, and  RESOLVED to grant the £1240 with a caveat included that the future grants would need to be reduced, as per the general procedure.	<b>30-Jan-17</b>	
<b>FP006/17(4)</b>	It was proposed by Cllr Leadbetter, seconded by Cllr Mrs North, and  RESOLVED unanimously to support the adoption of the Town Council Community Award Scheme, with delegated authority to the Chair, Vice-Chair and Office to make editorial changes.	<b>30-Jan-17</b>	
<b>FP010/17</b>	It was proposed by Cllr Mrs Craze, seconded by Cllr Hannan, and  RESOLVED unanimously to participate in the commemoration by organizing a beacon in Newquay.	<b>30-Jan-17</b>	
<b>FP011/17</b>	It was proposed by Cllr Mrs North, seconded by Cllr Leadbetter, and  RESOLVED unanimously to RECOMMEND Full Council adopts the F&P Terms of Reference as amended.	<b>30-Jan-17</b>	
<b>FP012/17</b>	It was proposed by Cllr Mrs North, seconded by Cllr Leadbetter, and  RESOLVED unanimously to give Delegated Authority to the Town Clerk to meet with Sarah Mason and the Accountant, to draft a paper on changes to Standing Orders, Financial Regulations and the Budget Setting process to ensure the process is improved and members are in no doubt what is expected of them and how they access information	<b>30-Jan-17</b>	
<b>FP013/17</b>	It was proposed by Cllr Mrs North, seconded by Cllr Leadbetter, and	<b>30-Jan-17</b>	

	RESOLVED unanimously to note the Internal Auditors Report and accept the proposed recommendations from the Internal Auditor.	
<b>FP016/17</b>	It was proposed by Cllr Mrs North, seconded by Cllr Leadbetter, and  RESOLVED unanimously to refer the matter to the QS Committee for consideration and recommendation.	<b>30-Jan-17</b>
<b>FP017/17</b>	It was proposed by Cllr Kenny, seconded by Cllr MrsNorth, and  RESOLVED unanimously to invoke Standing Order 10 A (XI) that in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act by virtue of the paragraph specified.	<b>30-Jan-17</b>
<b>FP017/17(A)</b>	It was proposed by Cllr Hannan, seconded by Cllr Miss Kenny, and  RESOLVED unanimously to accept Option 1, keeping the Treloggan Industrial estate for another year.	<b>30-Jan-17</b>
<b>FP017/17(A)(4)</b>	It was proposed by Cllr Mrs North, seconded by Cllr Leadbetter, and  RESOLVED unanimously to request a formal offer from Cornwall Council with clarification on: dates, deadlines, and status of the Lanherne Site.	<b>30-Jan-17</b>
<b>FP027/17</b>	Members discussed.  It was Proposed by, Cllr K Towill, Seconded by Cllr O Monk and RESOLVED unanimously to give delegated authority to the Town Clerk, Mayor & Deputy Mayor to seek out the costing for the advise regarding 'Opting to Tax" and to commission the advice subjection to consulting with members via email giving at least 3 days to respond as to whether they wish to proceed or not with the work	<b>27-Feb-17</b>
<b>FP037/17</b>	A. Cornwall International Male Choral Festival - £1000 It was proposed by Cllr Mrs M North, seconded by Cllr Mrs R Craze, and RESOLVED to recommend to Full Council the release of £1000 from General Grants EMR.	<b>27-Mar-17</b>
<b>FP037/17</b>	It was proposed by Cllr A Hannan, seconded by Cllr Mrs M North, and RESOLVED to delegate authority to the RFO & Chair to ratify with the Wave Project the amount received from their Crowd Funding Campaign then recommend to Full Council to release up to £1950 from the Sports Grant EMR depending on what shortfall they now have.	<b>27-Mar-17</b>
<b>FP038/17</b>	It was proposed by Cllr A Hannan seconded by Cllr Mrs M North , and RESOLVED to delegate authority to the Office & Chair to clarify landownership issues once resolved to recommend to Full Council the release of the shortfall upto £3870 +VAT to come out of the Contingency Fund.	<b>27-Mar-17</b>
<b>FP040/17</b>	It was proposed by Cllr Mrs R Craze seconded by Cllr C Leadbetter , and RESOLVED that the Training & Development Policy should be reviewed again by the Staffing Committee with the recommendations from Cllr Mrs Z Dixon.	<b>27-Mar-17</b>
<b>FP044/17</b>	It was proposed by Cllr Mrs M North seconded by Cllr C Leadbetter, and RESOLVED that the Control Checks have been noted and the actions required will be undertaken.	<b>27-Mar-17</b>
<b>FP045/17</b>	It was proposed by Cllr Mrs M North seconded by Cllr C Leadbetter, and RESOLVED to not go forward with the proposals from Inenco Direct but to pass this item back to the EDGP Committee to follow through with the Facilities Manager who can begin investigations in the interim.	<b>27-Mar-17</b>
<b>FP047/17</b>	It was proposed by Mrs M North seconded by Cllr A Hannan, and RESOLVED to agree that the Mayor Making Ceremony should take place on 31st May and the Civic Parade on 9th July for 2017.	<b>27-Mar-17</b>
<b>FP050/17</b>	It was proposed by K Towill seconded by Cllr Mrs M North, and RESOLVED that Councillors who sit on Cornwall Council Planning Committee cannot sit on the Town Council Planning Committee this is subject to advice from CALC and/or NALC as appropriate.	<b>27-Mar-17</b>
<b>FP060/17</b>	It was proposed by Cllr Mrs North, seconded by Cllr Leadbetter and  RESOLVED unanimously to RECOMMEND to Full Council that the Town Council discuss and agrees the location of the Shelter as well as take on full responsibility, with a view that in the future it will become open to a wider devolution programme.	<b>24-Apr-17</b>
<b>FP063/17</b>	It was proposed by Cllr Hannan seconded by Cllr Leadbetter and	<b>24-Apr-17</b>

	RESOLVED unanimously to RECOMMEND to Full Council that £500 be released from the Quality Status reserve to update the Mayors Photographs in the Committee Room.		
<b>FP065/17</b>	It was proposed by Cllr Leadbetter, seconded by Cllr Towill and	<b>24-Apr-17</b>	
	RESOLVED unanimously to note the reports from the Accountant.		
<b>FP065/17</b>	It was proposed by Cllr Hannan, seconded by Cllr Leadbetter and	<b>24-Apr-17</b>	
	RESOLVED unanimously to RECOMMEND to Full Council that the Property Fund & Mountwise Building Fund Earmarked reserves are combined into one.		
<b>FP065/17</b>	It was proposed by Cllr Hannan, seconded by Cllr Leadbetter and	<b>24-Apr-17</b>	
	RESOLVED unanimously to RECOMMEND to Full Council the proposed Earmark Reserves.		
<b>FP065/17</b>	It was proposed by Cllr Miss Kenny, seconded by Cllr Hannan and	<b>24-Apr-17</b>	
	RESOLVED unanimously to RECOMMEND to Full Council that the Council agree to items 1-8 and provide a non applicable response to item 9 in the Annual Governance Statement.		
<b>FP065/17</b>	It was proposed by Cllr Mrs North, seconded by Cllr Mrs Craze and	<b>24-Apr-17</b>	
	RESOLVED unanimously to RECOMMEND to Full Council to certify the Annual Governance Statement.		
<b>FP075/17</b>	It was proposed by Cllr North, seconded by Cllr Monk, and	<b>26-Jun-17</b>	
	RESOLVED unanimously RECOMMEND to Full Council the draft Terms of Reference as set out for adopting.		
<b>FP076/17</b>	It was proposed by Cllr Dixon, seconded by Cllr North, and	<b>26-Jun-17</b>	
	RESOLVED unanimously to agree to set up a working party to deal with this matter		
<b>FP077/17</b>	It was proposed by Cllr Mann, seconded by Cllr North, and	<b>26-Jun-17</b>	
	RESOLVED unanimously to RECOMMEND to Full Council that the proposed amendments to the Co-Option Procedure are adopted.		
<b>FP078/17 (i)</b>	It was proposed by Cllr North, seconded by Cllr Monk and	<b>26-Jun-17</b>	
	RESOLVED to sanction the commissioning of a new bin at the Huer's Hut and the emptying of said bin in addition to emptying the Tregurrian bin, subject to such a recommendation being made by the FBOS Committee.		
<b>FP078/17 (ii)</b>	It was proposed by Cllr Dixon, seconded by Cllr North, and	<b>26-Jun-17</b>	
	RESOLVED to RECOMMEND to Full Council the release of upto £28,356 from the Open Spaces EMR for Open Spaces Projects throughout 2017/18.		
<b>FP079/17</b>	It was proposed by Cllr Carter, seconded by Cllr Cheney, and	<b>26-Jun-17</b>	
	RESOLVED unanimously to agree to the proposed infrastructure upgrades as set out by the Town Clerk, to be funded from the Council Offices (maintenance, repairs and renewals) budget.		
<b>FP080/17</b>	It was proposed by Cllr North, seconded by Cllr Towill, and	<b>26-Jun-17</b>	
	RESOLVED unanimously to agree to keep the budget setting process for this year the same as last year with no significant deviation/alterations.		
<b>FP090/17</b>	It was proposed by Cllr A Hannan, seconded by Cllr R Craze , and	<b>30-Aug-17</b>	
	RESOLVED unanimously to agree to part funding (£2,500) the Fireworks display at the Sports Centre Newquay.		
<b>FP097/17</b>	It was proposed by Cllr O Monk, seconded by Cllr Z Dixon, and RESOLVED to recommend to Full Council that up to £155,000 is allocated to the Skatepark Project from the Localism Reserve subject to final designs.	<b>25-Sep-17</b>	
<b>FP097/17</b>	It was proposed by Cllr D Cheney, seconded by Cllr K Towill, and RESOLVED to agree the transfer of the license for the Towan Headland Toilet Facility from Cornwall Council.	<b>25-Sep-17</b>	
<b>FP099/17</b>	It was proposed by Cllr D Cheney, seconded by Cllr A Pringle, and RESOLVED to provide a Grant of £600 to Newquay Foodbank.	<b>25-Sep-17</b>	
<b>FP099/17</b>	It was proposed by Cllr D Cheney, seconded by Cllr A Pringle,	<b>25-Sep-17</b>	

	and RESOLVED to recommend to Full Council to release £419.93 out of the Sports EMR to go towards Lusty Surf Life Saving Club.		
<b>FP100/17</b>	It was proposed by Cllr K Towill, seconded by Cllr M North and RESOLVED to recommend to Full Council to approve the Training & Development Policy.	<b>25-Sep-17</b>	
<b>FP100/17</b>	It was proposed by Cllr A Hannan, seconded by Cllr M North and RESOLVED to recommend to Full Council to approve the Complaints Policy.	<b>25-Sep-17</b>	
<b>FP101/17</b>	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and RESOLVED to delegate authority to the Chair, Vice & Town Clerk to arrange this.	<b>25-Sep-17</b>	
<b>FP108/17</b>	It was proposed by Cllr K Towill, seconded by Cllr A Hannan and RESOLVED to accept the proposal to support the St Petrocs Grant Request.	<b>27-Nov-17</b>	
<b>FP108/17</b>	It was proposed by Cllr K Towill, seconded by Cllr D Cheney, and RESOLVED to agree to transfer the 3 Town Council owned Bus Shelters to Cornwall Council.	<b>27-Nov-17</b>	
<b>FP108/17</b>	It was proposed by Cllr A Hannan, seconded by Cllr K Towill, and RESOLVED to move Agenda Item 7 Grant Requests forward to be discussed next	<b>27-Nov-17</b>	
<b>FP110/17 (A)</b>	It was proposed by Cllr K Towill, seconded by Cllr R Craze, and RESOLVED to award £1800 from the F&P Grants budget for the St Petrocs Society Grant Application.	<b>27-Nov-17</b>	
<b>FP110/17 (B)</b>	It was proposed by Cllr D Cheney, seconded by Cllr Z Dixon, and RESOLVED to award £250 from the F&P Grants budget for the Little Sparrows Grant Application.	<b>27-Nov-17</b>	
<b>FP111/17 (C)(i)</b>	It was proposed by Cllr A Hannan, seconded by Cllr M North, and RESOLVED to recommend to Full Council a 2018/19 Gross Expenditure Budget of £2,428,000 with associated EMR movements as set out in the draft budget paperwork; a 2018/19 General Fund Balance of 3.0 Months and to set a 2018/19 Precent of £1.680.811.	<b>27-Nov-17</b>	
<b>FP007/18 (A)</b>	It was proposed by Cllr S Carter, seconded by Cllr O Monk, and RESOLVED to award £1800 from the F&P Grants budget for Porth Residents Association Heritage Boards.	<b>29-Jan-18</b>	
<b>FP008/18 (B)</b>	It was proposed by Cllr A Hannan, seconded by Cllr M North, and RESOLVED to adopt the Committee Risk Assessment.	<b>29-Jan-18</b>	
<b>FP009/18</b>	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney, and RESOLVED to RECOMMEND to Full Council to commit and release up to £2500 from the Contingency Fund EMR to part fund this event again in 2018.	<b>29-Jan-18</b>	
<b>FP010/18</b>	It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon, and RESOLVED to RECOMMEND to Full Council to adopt the changes made within the Financial Regulations.	<b>29-Jan-18</b>	
<b>FP011/18</b>	It was proposed by Cllr A Hannan, seconded by Cllr S Carter, and RESOLVED to RECOMMEND to Full Council to adopt the changes made within the Scheme of Delegation.	<b>29-Jan-18</b>	
<b>FP012/18 (A)</b>	It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon, and RESOLVED to note the Internal Audit Review document and its actions/content.	<b>29-Jan-18</b>	
<b>FP020/18</b>	It was proposed by Cllr A Hannan, seconded by Cllr R Craze, and RESOLVED to move Agenda Item 7 Grants to be discussed next.	<b>26-Mar-18</b>	
<b>FP020/18</b>	It was proposed by Cllr A Hannan, seconded by Cllr R Craze, and RESOLVED that Cllr D Zixon will chair the next section of the meeting due to Cllrs Hannan's interest & requirement to leave the room.	<b>26-Mar-18</b>	
<b>FP023/18 (A)</b>	It was proposed by Cllr R Craze, seconded by Cllr D Cheney, and RESOLVED to award £550 from the F&P Grants budget for the Radio Newquay Project & to RECOMMEND to Full Council the remaining balance of £629 to be released from the Grants - General EMR.	<b>26-Mar-18</b>	
<b>FP023/18 (B)</b>	It was proposed by Cllr Z Dixon, seconded by Cllr K Towill, and RESOLVED to RECOMMEND to Full Council awarding up to £500 from the StreetSafe EMR to the Street Pastors. subject to EDGP approval.	<b>26-Mar-18</b>	
<b>FP023/18 (C)</b>	It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon, and RESOLVED to RECOMMEND to Full Council awarding £950 to Newquay Cricket Club from the Sports Fund EMR subject to all other funding being in place before release.	<b>26-Mar-18</b>	

<b>FP021/18 (i)</b>	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney, and RESOLVED to support the Plastic Free Newquay Initiative and RECOMMEND to Full Council that Newquay Town Council supports the Plastic Free Newquay Initiative and confirms it will conform to the requirements.	<b>26-Mar-18</b>	
<b>FP021/18 (ii)</b>	It was proposed by Cllr Z Dixon, seconded by Cllr O Monk, and RESOLVED to RECOMMEND to Full Council the release of up to £2000 from Contingency Budget into a new PSPO EMR in order to fund the creation/consultation/implementation of a PSPO to cover illegal parking and overnight camping if deemed possible by Cornwall Council.	<b>26-Mar-18</b>	
<b>FP021/18 (iii)</b>	It was proposed by Cllr A Hannan, seconded by Cllr R Craze, and RESOLVED to RECOMMEND to Full Council the release of up to £5000 from the Contingency Budget into the Newquay Neighbourhood Plan EMR in order to fund the last phase of consultation on the Newquay Neighbourhood Plan.	<b>26-Mar-18</b>	
<b>FP021/18 (iv)</b>	It was proposed by Cllr Z Dixon, seconded by Cllr O Monk, and RESOLVED to the on-going liability of a Litter Bin at Mount Wise Gardens as of 2019.	<b>26-Mar-18</b>	
<b>FP021/18 (v)</b>	It was proposed by Cllr Z Dixon, seconded by Cllr M Gardiner, and RESOLVED to RECOMMEND to Full Council that the £2566 uncommitted balance of the SWIB Grant Budget be placed within an Open Spaces Grants EMR.	<b>26-Mar-18</b>	
<b>FP024/18 (B)</b>	It was proposed by Cllr A Hannan, seconded by Cllr R Craze, and RESOLVED to note the Strategic Risk Assessment	<b>26-Mar-18</b>	
<b>FP024/18 (C)</b>	It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon, and RESOLVED to note the Health & Safety Risk Assessment	<b>26-Mar-18</b>	
<b>FP025/18 (B)</b>	It was proposed by Cllr A Hannan, seconded by Cllr R Craze, and RESOLVED to RECOMMEND to Full Council adoption of the amendments to the Financial Regulations as set out within the revised Regulations.	<b>26-Mar-18</b>	
<b>FP026/18</b>	It was proposed by Cllr D Cheney, seconded by Cllr K Towill, and RESOLVED to note and RECOMMEND to Full Council the Internal Control Check completed.	<b>26-Mar-18</b>	
<b>FP028/18 (D)</b>	It was proposed by Cllr R Craze, seconded by Cllr K Towill, and RESOLVED to RECOMMEND to Full Council adoption of the amendments to the Investment Strategy as set out within the revised Strategy and in line with Fin. Reg 8.5.	<b>26-Mar-18</b>	
<b>FP028/18 (E)</b>	It was proposed by Cllr A Hannan seconded by Cllr R Craze and RESOLVED to reject this proposal and to adhere to the Governance and Accountability recommendations in relation to the Fidelity Guarantee amount to insure.	<b>26-Mar-18</b>	
<b>FP040/18 (A)</b>	A. To receive and consider making recommendations to Full Council on any updates to the Committee Terms of Reference (if needed)	<b>30-Apr-18</b>	
	The Town Clerk explained through the highlighted changes. Members discussed.		
	It was proposed by Cllr A Hannan, seconded by Cllr S Carter, and RESOLVED unanimously to RECOMMEND to Full Council the changes made within the Terms of Reference		
<b>FP042/18 (A)</b>	A. To receive, consider and recommend to Full Council adoption of the Internal Control Policy	<b>30-Apr-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr M North, and RESOLVED unanimously to note & to RECOMMEND to Full Council to adopt the Internal Control Policy		
<b>FP042/18 (B)</b>	A. To receive, consider and recommend to Full Council any outstanding actions from the interim internal audits including the internal auditors year-end report and keep them under review	<b>30-Apr-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr M North, and RESOLVED unanimously to note the report & RECOMMEND to Full Council any outstanding actions from the interim internal audits including the internal auditors year-end report & to keep reviewing.		
<b>FP043/18 (A)</b>	A. Coastal Communities Fund (in line with Business Plan Priority 3.2)	<b>30-Apr-18</b>	
	It was proposed by Cllr R Craze, seconded by Cllr D Cheney, and RESOLVED unanimously to agree to submit the Coastal Communities Application.		
<b>FP043/18 (B)</b>	A. Sita/Suez (in line with Business Plan Priority 3.5)	<b>30-Apr-18</b>	
	It was proposed by Cllr R Craze, seconded by Cllr D Cheney, and RESOLVED unanimously to agree to submit the Sita/Suez Application.		



<b>FP044/18 (A)</b>	A. To receive and accept confirmation of undertaking of Bank Reconciliation verification in-line with Fin. Req. 2.2	<b>30-Apr-18</b>	
	It was proposed by Cllr M North, seconded by Cllr A Hannan, and RESOLVED unanimously to note the bank reconciliation verification.		
<b>FP044/18 (B)</b>	A. To receive and note the statement of receipts and payments to date with an explanation of material variances in-line with Fin. Req. 4.8	<b>30-Apr-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr M North, and RESOLVED unanimously to note the statement of receipts and payments to date with an explanation of material variances.		
<b>FP044/18 (D)</b>	A. To review, consider and make any recommendations to Full Council in relation to the Asset Register	<b>30-Apr-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr R Craze, and RESOLVED unanimously to note & to RECOMMEND to Full Council recommendations in relation to the Asset Register.		
<b>FP45/18 (A)</b>	A. To receive, consider, note and recommend to Full Council the Financial Reports from the Accountant	<b>30-Apr-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney, and RESOLVED unanimously to note & to RECOMMEND to Full Council to accept the Financial Reports.		
<b>FP45/18 (B)</b>	A. To recommend to Full Council any matters appertaining to additions or releases to EMR's in line with Fin. Req. 4.2	<b>30-Apr-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney, and RESOLVED unanimously to note & to RECOMMEND to Full Council additions or releases to EMR's.		
<b>FP45/18 (C)</b>	A. To recommend the Accounting Statements to Full Council for consideration	<b>30-Apr-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney, and RESOLVED unanimously to note & to RECOMMEND to Full Council the Accounting Statements for consideration.		
<b>FP45/18 (D)</b>	A. To receive, consider and recommend to Full Council that approves the Annual Governance Statement with relevant responses, having first considered the effectiveness of internal control and the Council's adherence to all relevant regulations and procedures	<b>30-Apr-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr S Carter, and RESOLVED unanimously to note & to RECOMMEND to Full Council to agree the Annual Governance Statement.		
<b>FP45/18 (E)</b>	A. To receive, consider and recommend to Full Council that it approves the Accounting Statements (subject to 12D being approved first)	<b>30-Apr-18</b>	
	It was proposed by Cllr S Carter, seconded by Cllr R Craze, and RESOLVED unanimously to note & to RECOMMEND to Full Council to approve the Accounting Statements.		
<b>FP052/18</b>	FP042/18(A) – Meeting with CALC was delayed, an extraordinary meeting would be held with Sarah Mason for Standing Orders to be discussed.	<b>25-Jun-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr O Monk, and RESOLVED unanimously to bring forth agenda item 7.		
<b>FP053/18 (A)</b>	It was proposed by Cllr A Hannan, seconded by Cllr R Craze, and RESOLVED unanimously to RECOMMEND to Full Council the release of £3,745.01 from the General Grants EMR for this grant request.	<b>25-Jun</b>	
<b>FP053/18 (B)</b>	It was proposed by Cllr Z Dixon, seconded by Cllr O Monk, and RESOLVED unanimously to release £500 from the grants fund revenue budget for this grant request.	<b>25-Jun-18</b>	
<b>FP054/18 (A)</b>	A. EDGP – Recommendation for up to £5,000 to be released from the Sports Fund EMR towards the costs of lights at the Skatepark.	<b>25-Jun-18</b>	
	It was proposed by Cllr K Towill, seconded by Cllr A Hannan, and RESOLVED unanimously to RECOMMEND to Full Council the release of a further £5,000 from the EDGP Lighting EMR towards this project (£20,000 in total).		
<b>FP054/18 (A)</b>	B. T&L – Recommendation to release £1,200 from the Sports Fund EMR to support the Harbour Sports Association Grant Application.	<b>25-Jun-18</b>	

	It was proposed by Cllr L Gardner, seconded by Cllr A Hannan, and		
	RESOLVED unanimously to RECOMMEND to Full Council the release of £1,200 from the Sports Fund EMR for this grant request.		
<b>FP057/18</b>	It was proposed by Cllr R Craze, seconded by Cllr S Carter, and	<b>25-Jun-18</b>	
	RESOLVED unanimously to RECOMMEND to Full Council that upto 3 further volunteers are sought to join Cllr Towill on the F&P "Data Controller Sub-Committee".		
<b>FP058/18</b>	It was proposed by Cllr R Craze, seconded by Cllr L Gardner and	<b>25-Jun-18</b>	
	RESOLVED unanimously to recommend to the Tourism and Leisure Committee chair that they hold an extraordinary T&L meeting for the 10 <sup>th</sup> of July.		
<b>FP059/18</b>	It was proposed by Cllr R Craze, seconded by Cllr S Carter and	<b>25-Jun-18</b>	
	RESOLVED to release £2,500 from the Mayors Allowance to the Mayor.		
<b>FP060/18 (A)</b>	i. To receive an update on the Mountwise Building Project and to make any decisions in relation to the renovation works / project	<b>25-Jun-18</b>	
<b>FP060/18 (B)</b>	Council Offices	<b>25-Jun-18</b>	
	i. To receive an update on the Municipal Offices devolution and make any decisions in relation to recommendations and works identified as an operational priority		
<b>FP060/18 (B)(1)</b>	It was proposed by Cllr O Monk, seconded by Cllr S Carter and	<b>25-Jun-18</b>	
	Resolved unanimously to adopt the process as outlined in Confidential Addendum 25.06.18/004.		
<b>FP060/18 (B)(2)</b>	It was proposed by Cllr O Monk, seconded by Cllr M North and	<b>25-Jun-18</b>	
	Resolved unanimously to adopt the process as outlined in Confidential Addendum 25.06.18/004.		
<b>FP060/18 (B)(3)</b>	It was proposed by Cllr K Towill, seconded by Cllr M North and	<b>25-Jun-18</b>	
	Resolved unanimously to adopt the process as outlined in Confidential Addendum 25.06.18/004.		
<b>FP068/18 (1)</b>	It was proposed by Cllr R Craze, seconded by Cllr M North and	<b>06-Aug-18</b>	
	RESOLVED unanimously to RECOMMEND to Full Council changes to the Budget Setting process in line with Option 1 of the Town Clerk's report including amendments to the Standing Orders.		
<b>FP068/18 (2)</b>	B. To receive any updates on the amendments advice matter	<b>06-Aug-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon and		
	RESOLVED unanimously to note the advice in relation to amendments.		
<b>FP070/18 (1)</b>	It was proposed by Cllr R Craze, seconded by Cllr O Monk, and	<b>24-Sep-18</b>	
	RESOLVED unanimously to adopt the Committee Strategic Risk Assessment.		
<b>FP070/18 (2)</b>	It was proposed by Cllr R Craze, seconded by Cllr D Cheney, and	<b>24-Sep-18</b>	
	RESOLVED unanimously to make a recommendation to Full Council to adopt the Financial Risk Assessment.		
<b>FP071/18 (A)</b>	It was proposed by Cllr A Hannan, seconded by Cllr M North, and	<b>24-Sep-18</b>	
	RESOLVED unanimously to make a recommendation to Full Council to accept the updated Standing Orders document.		
<b>FP071/18 (B)</b>	It was proposed by Cllr Z Dixon, seconded by Cllr M North, and	<b>24-Sep-18</b>	
	RESOLVED unanimously to make a recommendation to Full Council to accept the updated Financial Regulations.		
<b>FP073/18</b>	It was proposed by Cllr D Cheney, seconded by Cllr A Hannan, and	<b>24-Sep-18</b>	
	RESOLVED unanimously to defer this motion until a full committee review had been undertaken.		
<b>FP074/18</b>	It was proposed by Cllr O Monk, seconded by Cllr Z Dixon, and	<b>24-Sep-18</b>	

	RESOLVED unanimously to make a recommendation to Full Council to adopt the presented Devolution plan.		
<b>FP075/18 (1)</b>	It was proposed by Cllr Cllr R Craze, seconded by Cllr D Cheney, and	<b>24-Sep-18</b>	
	RESOLVED unanimously to make a recommendation to Full Council to adopt the Newquay Social Media Policy, subject to the approval from the Staffing Committee.		
<b>FP075/18 (2)</b>	It was proposed by Cllr A Hannan, seconded by Cllr M North, and	<b>24-Sep-18</b>	
	RESOLVED unanimously to make a recommendation to Full Council to adopt the Sponsorship Policy.		
<b>FP076/18</b>	It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon, and	<b>24-Sep-18</b>	
	RESOLVED unanimously to commission someone to undertake this one-off work.		
<b>FP086/18 (1)</b>	It was proposed by Cllr K Towill, seconded by Cllr Z Dixon and	<b>26-Nov-18</b>	
	RESOLVED to give authority for applications to be submitted, both retrospectively and in the future, in relation to capital works to establish a Hub in Newquay, and applications to fund its ongoing revenue costs		
<b>FP086/18 (2)</b>	It was proposed by the Deputy Mayor, seconded by Cllr K Towill and	<b>26-Nov-18</b>	
	RESOLVED unanimously to bring forth agenda item 6.C. to the next item.		
<b>FP086/18 (3)</b>	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and	<b>26-Nov-18</b>	
	RESOLVED unanimously to make a recommendation to Full Council to take over the lease for the Huer's Hut.		
<b>FP087/18 (2)</b>	It was proposed by the Deputy Mayor , seconded by the Mayor and	<b>26-Nov-18</b>	
	RESOLVED unanimously to bring forth agenda item 9.		
<b>FP088/18</b>	It was proposed by the Mayor, seconded by Cllr D Cheney and	<b>26-Nov-18</b>	
	RESOLVED unanimously to make a recommendation to Full Council to opt to tax the Mountwise Building and Council Offices.		
<b>FP089/18 (1)</b>	A. To receive, consider and decide (subject to changes) on recommending the Budget Report 2019-22 to Full Council along with the 2019/20 Precept, Expenditure Budget and General Fund Levels	<b>26-Nov-18</b>	
	It was proposed by the Deputy Mayor, seconded by Cllr Z Dixon and		
	RESOLVED unanimously to make a recommendation to Full Council that the Budget Report 2019-22 with the 2019/20 Precept, Expenditure Budget and General Fund Levels be adopted with the added changes.		
<b>FP091/18 (1)</b>	A. To receive, consider and provide authority for the Town Clerk to arrange payment for the PPL PRS Music License	<b>26-Nov-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr L Gardner and		
	RESOLVED unanimously to provide authority to the Town Clerk to arrange payment for the PPL PRS Music License.		
<b>FP091/18 (2)</b>	A. To provide authority for the Town Clerk to organise for a TV License to cover operational requirements of the Council's services	<b>26-Nov-18</b>	
	It was proposed by Cllr K Towill, seconded by Cllr L Gardner and		
	RESOLVED unanimously to provide authority to the Town Clerk to arrange payment for a TV License for the Town Council.		
<b>FP092/18 (1)</b>	A. To provide retrospective authority for the procurement of new civic regalia as previously agreed	<b>26-Nov-18</b>	
	It was proposed by Cllr Z Dixon, seconded by Cllr K Towill and		
	RESOLVED unanimously to give retrospective authority for the procurement of new civic regalia as previously agreed.		
<b>FP096/18 (1)</b>	A. Council Offices i. To receive an update on the Municipal Offices and works identified as an operational priority	<b>26-Nov-18</b>	
	It was proposed by Cllr D Cheney, seconded by Cllr M Gardiner and		
	RESOLVED unanimously to give retrospective approval for the removal of the trees at Marcus Hill, following Health and Safety advice.		

<b>FP096/18 (2)</b>	i. To consider and decide on changes to the accommodation arrangements for two existing external organisations	<b>26-Nov-18</b>	
	It was proposed by Cllr A Hannan, seconded by Cllr M North and		
	RESOLVED unanimously to enter into discussion with the two organisations on the future use of the Municipal Offices.		
<b>FP002/19</b>	There were no dispensations or declarations of interest.	<b>28-Jan-19</b>	
	It was proposed by Cllr O Monk, seconded by the Mayor and		
	RESOLVED unanimously to bring forth agenda item 7.		
<b>FP007/19</b>	It was proposed by the Deputy Mayor, seconded by Cllr M North and	<b>28-Jan-19</b>	
	RESOLVED unanimously to release £15,000 from the property related EMR.		
<b>FP009/19</b>	It was proposed by the Deputy Mayor, seconded by the Mayor and	<b>28-Jan-19</b>	
	RESOLVED unanimously to note the Internal Auditors Report.		
<b>FP009/19 (E)(1)</b>	It was proposed by Cllr M North, seconded by Cllr D Cheney and	<b>28-Jan-19</b>	
	RESOLVED unanimously to implement the proposed changes in the Grants policy and amend the application process.		
<b>FP009/19 (F)(1)</b>	It was proposed by the Deputy Mayor, seconded by Cllr O Monk and	<b>28-Jan-19</b>	
	RESOLVED unanimously to review the three potential methods to investigate Modern.Gov.		
<b>FP011/19 (A)(1)</b>	It was proposed by Cllr M North, seconded by Cllr M Gardiner and	<b>28-Jan-19</b>	
	RESOLVED unanimously to authorise the commissioning of a new 3 year phone contract for the Council.		
<b>FP011/19 (B)(1)</b>	It was proposed by Cllr A Hannan, seconded by Cllr M North and	<b>28-Jan-19</b>	
	RESOLVED unanimously to authorise the commissioning of a suitably qualified professional to draft and procure a Framework Agreement to cover the Council's needs.		
<b>FP013/19</b>	a. To consider and agree to the payment of the Road Closure invoice from Cornwall Council in relation to the Gorsedh Kernow event	<b>28-Jan-19</b>	
	It was proposed by the Mayor, seconded by Cllr D Cheney and		
	RESOLVED to agree to the payment of the road closure invoice from Cornwall Council in relation to the Gorsedh Kernow event.		
<b>FP014/19 (B)(i)(1)</b>	i. To receive an update and make any decisions in relation to the Municipal Offices and works identified as an operational priority 1. Windows / Doors identified for repair	<b>28-Jan-19</b>	
	It was proposed by Cllr D Cheney, seconded by Cllr M Gardiner and		
	RESOLVED unanimously to commission RJM Windows to undertake repairs and replacement of identified windows and doors as outlined by the Town Clerk at a cost of £14,980.00 plus VAT.		
<b>FP014/19 (B)(i)(2)</b>	It was proposed by the Mayor, seconded by Cllr M Gardiner and	<b>28-Jan-19</b>	
	RESOLVED unanimously to replace the toilet pans on the first floor.		
<b>FP014/19 (B)(i)(3)</b>	It was proposed by the Mayor, seconded by the Deputy Mayor and	<b>28-Jan-19</b>	
	RESOLVED unanimously to give delegated authority to the chair, vice-chair and office, to investigate the procurement of new alarm systems, with sign-off from the Committee via e-mail.		
<b>FP020/19</b>	It was proposed by the Mayor, seconded by Cllr L Gardner and	<b>25-Mar-19</b>	
	RESOLVED unanimously to bring forth agenda item 7.		
<b>FP021/19</b>	a. Nansledan Community Association – up to £3,100.00 +VAT	<b>25-Mar-19</b>	
	It was proposed by the Mayor, seconded by Cllr D Cheney and		

	RESOLVED unanimously to grant £3,600 to Nansledan Community Association from the Grant Budget with the remaining balance to be RECOMMENDED to Full Council for release out of the general grants EMR.		
<b>FP024/19 (A)(i)</b>	It was proposed by Cllr R Craze, seconded by Cllr D Cheney and	<b>25-Mar-19</b>	
	RESOLVED unanimously to hold an additional Finance & Policy Committee Meeting on the 29 April 2019.		
<b>FP024/19 (B)(1)</b>	It was proposed by Cllr L Gardner, seconded by Cllr M North and	<b>25-Mar-19</b>	
	RESOLVED unanimously to recommend to Full Council adoption of the recommendations outlined within the Confidential MEMO.		
<b>FP024/19 (B)(2)</b>		<b>25-Mar-19</b>	
	It was proposed by Cllr R Craze, seconded by Cllr M North and		
	RESOLVED unanimously to end the exclusion of the press and public.		
<b>FP025/19 (A)</b>	a. To receive, consider and make any decisions or recommendations on the members internal audit	<b>25-Mar-19</b>	
	It was proposed by Cllr M North, seconded by Cllr D Cheney and		
	RESOLVED unanimously to note and refer to Full Council the Internal Control Check Certificate including the recommendation on having a TOIL folder.		
<b>FP025/19 (C)</b>	It was proposed by Cllr R Craze, seconded by Cllr L Gardner and	<b>25-Mar-19</b>	
	RESOLVED unanimously to recommend to Full Council to create a Killacourt Regeneration Working Party		
<b>FP025/19 (D)</b>	Proposed by the Mayor, seconded by Cllr L Gardner and	<b>25-Mar-19</b>	
	RESOLVED unanimously to recommend to Full Council that a risk line should be added for the Killacourt Regeneration project like the one set out for the Mount Wise project and that the amended Strategic Risk Assessment is adopted.		
<b>FP025/19 (E)</b>	Proposed by the Mayor, seconded by Cllr L Gardner and	<b>25-Mar-19</b>	
	RESOLVED unanimously to recommend to Full Council the detailed Financial Risk Assessment is adopted.		
<b>FP028/19 (1)</b>	It was proposed by Cllr M North, seconded by Cllr M North and	<b>25-Mar-19</b>	
	RESOLVED unanimously to pay the outstanding fee of £900 for the website.		
<b>FP028/19 (2)</b>	It was proposed by Cllr D Cheney, seconded by Cllr O Monk and	<b>25-Mar-19</b>	
	RESOLVED unanimously to pay for the Conflict Management training that staff members attending.		
<b>FP029/19 (3)</b>	It was proposed by the Mayor, seconded by Cllr M North and	<b>25-Mar-19</b>	
	RESOLVED unanimously to accept APS construction Services Ltd quotation for Acoustic boarding between Town Clerk's Office and Committee Room.		
<b>FP035/19</b>	The FBOS Committee wish to investigate entering into a lease with the landowner of Treloggan Green in a view of delivering the play park through a Tender Process. The idea is for the Town Council to take on the liability of the park. Quotes for the new park are currently being sought.  It was proposed by Cllr O Monk, seconded by Cllr K Towill and RESOLVED to RECOMMEND to Full Council that the Office will investigate entering a lease with the land owner of Treloggan Green to take on the liability of the park.	<b>29-Apr-19</b>	
<b>FP036/19</b>	RESOLVED to move to Agenda Item 13 Other Matters raised by Members/Outside Bodies to be discussed next.	<b>29-Apr-19</b>	
<b>FP043/19</b>	It was proposed by Cllr D Cheney, seconded by Cllr L Gardner and RESOLVED that the Terms of Reference are adjusted for the Planning & Licensing Committee to allow them to consider submissions to the Highways Scheme.	<b>29-Apr-19</b>	
<b>FP038/19 (A)</b>	RESOLVED to RECOMMEND to Full Council amendments made to the Standing Orders.	<b>29-Apr-19</b>	
<b>FP038/19 (B)</b>	It was proposed by Cllr R Craze, seconded by Cllr M Gardiner and RESOLVED to RECOMMEND to Full Council to adopt the Financial Regulations.	<b>29-Apr-19</b>	

<b>FP039/19</b>	The Town Clerk has received two quotations for taxing land & property. Members discussed the two quotations.  It was proposed by Cllr K Towill, seconded by Cllr M North and RESOLVED to instruct the Town Clerk to move forward with the quotation from Steve Parkinson	<b>29-Apr-19</b>	
<b>FP040/19 (A)</b>	a. To receive and note the verbal confirmation of undertaking of Bank Reconciliation verification in-line with Fin. Reg 2.2 The Town Clerk confirmed that the Bank Reconciliation's have been signed by the Mayor.  It was proposed by Cllr R Craze, seconded by Cllr A Hannan and RESOLVED to note the verbal confirmation of undertaking of Bank Reconciliation verification in-line with Fin Reg 2.2	<b>29-Apr-19</b>	
<b>FP040/19 (C)</b>	c. To receive, consider and recommend with amendments to Full Council on the Investments Strategy in-line with Fin. Reg 8.5 The Chair explained the best practise guide. Members discussed.  It was proposed by Cllr R Craze, seconded by Cllr M North and RESOLVED to note & RECOMMEND to Full Council to adopt the Investment Strategy with amendments	<b>29-Apr-19</b>	
<b>FP040/19 (D)</b>	d. To review, consider and make any recommendations to Full Council in relation to the Asset Register The Accountant explained the Asset Register to Members. Members discussed.  It was proposed by Cllr R Craze, seconded by Cllr D Cheney and RESOLVED to RECOMMEND to Full Council any amendments made to the Asset Register.	<b>29-Apr-19</b>	
<b>FP040/19 (E)</b>	e. To recommend to Full Council that it confirms that the Town Council has undertaken risk assessments through delegations to officers  It was proposed by Cllr R Craze, seconded by Cllr A Hannan and RESOLVED to RECOMMEND to Full Council that it confirms the Council has undertaken risk assessments through delegations to officers	<b>29-Apr-19</b>	
<b>FP041/19 (A)</b>	a. To receive, consider and note the Financial Reports from the Accountant The Accountant explained the financial reports to Members.  It was proposed by Cllr R Craze, seconded by Cllr O Monk, and RESOLVED to note & to RECOMMEND to Full Council to accept the Financial Reports.	<b>29-Apr-19</b>	
<b>FP041/19 (B)</b>	a. To recommend to Full Council any matters appertaining to additions or releases to EMR's in line with Fin. Reg. 4.2 The Accountant explained the EMR's to members.  It was proposed by Cllr O Monk, seconded by Cllr M North, and RESOLVED to note & to RECOMMEND to Full Council additions or releases to EMR's.	<b>29-Apr-19</b>	
<b>FP041/19 (C)</b>	a. To recommend to Full Council any matters appertaining to the Council's Fixed Assets  It was proposed by Cllr O Monk, seconded by Cllr D Cheney, and RESOLVED to note & to RECOMMEND to Full Council to adopt the Fixed Assets.	<b>29-Apr-19</b>	
<b>FP041/19 (D)</b>	a. To receive, consideration and keep under review the Auditor's final interim report, any outstanding actions from the interim internal audit and to make any recommendations to Full Council  It was proposed by Cllr L Gardner, seconded by Cllr M North, and RESOLVED to note & to RECOMMEND to Full Council the Final Auditor's Interim Report	<b>29-Apr-19</b>	
<b>FP041/19 (E)</b>	a. To receive, consider and recommend to Full Council that it approves the Annual Governance Statement with relevant responses also being recommended  It was proposed by Cllr L Gardner, seconded by K Towill, and RESOLVED to note & to RECOMMEND to Full Council to agree the Annual Governance Statement items 1-8 with item 9 not being applicable.	<b>29-Apr-19</b>	
<b>FP041/19 (F)</b>	a. To receive, consider and recommend to Full Council that it certifies the Accounting Statements  It was proposed by Cllr R Craze, seconded by Cllr O Monk, and RESOLVED unanimously to note & to RECOMMEND to Full Council that is certifies the Accounting Statements	<b>29-Apr-19</b>	
<b>FP052/19(i)</b>	It was proposed by Cllr O Monk, seconded by Cllr A Pringle and	<b>24-Jun-19</b>	

	RESOLVED to RECOMMEND to Full Council to release £16,000 from the Council Offices EMR to be used towards the TIC Refurbishment.		
<b>FP052/19(ii)</b>	It was proposed by Cllr A Hannan, seconded by Cllr G Jones and	<b>24-Jun-19</b>	
	RESOLVED to RECOMMEND to Full Council that the Council support the Purple Angels Project by Staff & Councillors attending training.		
<b>FP052/19(iii)</b>	It was proposed by Cllr R Craze, seconded by Cllr A Pringle and	<b>24-Jun-19</b>	
	RESOLVED to RECOMMEND to Full Council to create a Climate Strategy Working Party to consist of representatives across the Town Council, covering all committees.		
<b>FP052/19(iv)</b>	It was proposed by Cllr A Pringle, seconded by Cllr R Craze and	<b>24-Jun-19</b>	
	RESOLVED to RECOMMEND this document to be reviewed at Staffing, Tourism & Leisure and then Full Council for final ratification.		
<b>FP052/19(v)</b>	It was proposed by Cllr L Gardner, seconded by Cllr A Hannan and	<b>24-Jun-19</b>	
	RESOLVED to ask the Town Clerk to investigate issuing the Freedom of the Town for Newquay.		
<b>FP052/19(vi)</b>	It was proposed by Cllr L Gardner, seconded by Cllr G Jones and	<b>24-Jun-19</b>	
	RESOLVED to create a Working Party to evaluate/review the Business Plan & how to move it forward. The Working Party should consist of the Mayor, Deputy Mayor & 3 other members.		
<b>FP053/19 (A)</b>	It was proposed by Cllr L Gardner, seconded by Cllr G Jones and	<b>24-Jun-19</b>	
	RESOLVED to task the Town Clerk with liaising with the Porth Residents Association in regard to the insurance implications of the Heritage boards.		
<b>FP055/19 (A)</b>	It was proposed by Cllr R Craze, seconded by Cllr M North and RESOLVED to grant £1800 to Blystra Arts to be used towards the display stands. The Town Council will pay direct for these items.	<b>24-Jun-19</b>	
<b>FP056/19 (C)</b>	It was proposed by Cllr R Craze, seconded by Cllr D Cheney and RESOLVED to RECOMMEND the Draft Civic Protocol to Full Council for formal adoption.	<b>24-Jun-19</b>	
<b>FP059/19 (A)</b>	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and RESOLVED to release the Full Mayoral Allowance in July to the Mayor on the basis they will now be responsible for handling HMRC Payments.	<b>24-Jun-19</b>	
<b>FP061/19</b>	It was proposed by Cllr D Cheney, seconded by Cllr R Craze and RESOLVED to add Cllrs Monk & Hannan back onto the Mount Wise Working Party.	<b>24-Jun-19</b>	
<b>FP066/19(i)</b>	It was proposed by Cllr G Jones, seconded by Cllr A Hannan and	<b>29-Jul-19</b>	
	RESOLVED to RECOMMEND that performers for Newquay Events (i.e. Newquay Sessions) can have access to the Car Park on a Saturday & Sunday for 2 maximum cars.		
<b>FP070/19(A)</b>	It was proposed by Cllr A Hannan, seconded by Cllr O Monk and	<b>29-Jul-19</b>	
	RESOLVED to cover the insurance costs and organisation of the Annual Road Closure for the Remembrance Parade.		
<b>FP070/19(A)</b>	It was proposed by Cllr R Craze, seconded by Cllr K Towill and	<b>29-Jul-19</b>	
	RESOLVED to pass the Parade Arrangements to be discussed by the Events Working Party that falls under the T&L Committee.		
<b>FP072/19(A)</b>	It was proposed by Cllr A Hannan, seconded by Cllr M North and	<b>29-Jul-19</b>	
	RESOLVED to delegate authority to the Chair of F&P & Vice-Chair of T&L to investigate the situation in full and report back via email.		
<b>FP073/19(A)</b>	It was proposed by Cllr A Hannan, seconded by Cllr A Pringle and	<b>29-Jul-19</b>	
	RESOLVED to RECOMMEND to Full Council that a change is made to include the committee being responsible for overseeing and handling Communication issues.		
<b>FP075/19(B)</b>	It was proposed by Cllr L Gardner, seconded by Cllr K Towill and	<b>29-Jul-19</b>	
	RESOLVED to undertake the free trial of this operating system with Members using their own devices.		
<b>FP076/19</b>	It was proposed by Cllr L Gardner, seconded by Cllr K Towill and	<b>29-Jul-19</b>	

	RESOLVED to delegate authority to the Chair, Vice-Chair, Clerk and Cornwall Councillors to create some terms & conditions then refer to Full Council for implementation using £5000 from the General Fund and £5000 from the Homeless Budget (subject to Full Council Approval).		
<b>FP078/19</b>	It was proposed by Cllr L Gardner, seconded by Cllr A Pringle and	<b>29-Jul-19</b>	
	RESOLVED to recommend that the Events Working Party create a sample policy which is the ratified by the relevant committees.		
<b>FP079/19(A)(i)</b>	It was proposed by Cllr R Craze, seconded by Cllr M North and	<b>29-Jul-19</b>	
	RESOLVED to commission the instillation of an internal lift into Marcus Hill.		
<b>FP091/19(A)</b>	It was proposed by Cllr K Towill, seconded by Cllr A Hannan and RESOLVED delegate authority to LG & GJ to spend up to the grant amount £1800 once they have agreed the invoices are agreeable & up to date with thier timeline.	<b>19-Aug-19</b>	
<b>FP107/19(1)</b>	It was proposed by Cllr A Hannan, seconded by Cllr A Pringle and RESOLVED unanimously to give delegated authority to the Chair, Vice-Chair & Town Clerk to respond to the consultation on behalf of the Council.	<b>30-Sep-19</b>	
<b>FP108/19(1)</b>	It was proposed by Cllr R Craze, seconded by Cllr G Jones and RESOLVED unanimously to agree & authorise the Financial Statement removing IB 4654.	<b>30-Sep-19</b>	
<b>FP108/19(2)</b>	It was proposed by Cllr M Gardiner, seconded by Cllr A Hannan and RESOLVED unanimously to agree the Councillor's Payment List.	<b>30-Sep-19</b>	
<b>FP111/19(A)(1)</b>	It was proposed by Cllr G Jones, seconded by Cllr A Pringle and RESOLVED unanimously to give delegated authority to the Working Party to decide how much detail is required for monitoring the Action Plan and feedback recommendations to Finance & Policy in terms of workload for the Office	<b>30-Sep-19</b>	
<b>FP111/19(A)(2)</b>	It was proposed by Cllr R Craze, seconded by Cllr D Cheney and RESOLVED unanimously to REFER the Terms of Reference to Full Council	<b>30-Sep-19</b>	
<b>FP111/19(B)</b>	It was proposed by Cllr R Craze, seconded by Cllr A Pringle and RESOLVED unanimously for the Town Clerk to send an email reminder to the Data Protection Working Party regarding the need to formulate policies for adoption and to remind members to complete the GDPR training.	<b>30-Sep-19</b>	
<b>FP111/19(E)</b>	It was proposed by Cllr G Jones, Seconded by A Pringle and RESOLVED unanimously to ADOPT the above amendments and REFER to Full Council for noting.	<b>30-Sep-19</b>	
<b>FP112/19(1)</b>	It was proposed by Cllr R Craze, seconded by Cllr A Pringle and RESOLVED unanimously to Progress with the procurement of the iBabs solution at an initial cost of £3,995.00	<b>30-Sep-19</b>	
<b>FP112/19(2)</b>	It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and RESOLVED unanimously to progress with the procurement of iPad devices for Councillors, where required, at a cost of up to £276.29 per device up to 22 devices for members (2 spares to be maintained at all times) and to implement a new policy in which it is agreed that if members accept a device then they will no longer be entitled to physical printed documents for Committee Meetings after an implementation period of two months	<b>30-Sep-19</b>	
<b>FP116/19(1)</b>	It was proposed by Cllr A Hannan, seconded by Cllr A Pringle and RESOLVED unanimously to recommend adopting this policy to Full council.	<b>30-Sep-19</b>	
<b>FP116/19(2)</b>	It was proposed by Cllr G Jones, seconded by Cllr A Pringle and RESOLVED unanimously to give delegated authority to Chair, Vice-Chair and The Town Clerk to look at prices, embellishments and proceed with ordering the scroll in time for the main event.	<b>30-Sep-19</b>	
<b>FP118/19</b>	It was proposed by Cllr R Craze, seconded by Cllr A Hannan and RESOLVED unanimously to recommend to Full Council that the December Finance & Policy Committee Meeting be cancelled.	<b>30-Sep-19</b>	
<b>FP128/19(1)</b>	It was proposed by Cllr A Hannan, seconded by Cllr G Jones and RESOLVED unanimously to agree & authorise the Financial Statement.	<b>28-Oct-19</b>	
<b>FP129/19</b>	It was proposed by Cllr D Cheney, seconded by Cllr A Pringle and RESOLVED unanimously to agree the Councillor's Payment List.	<b>28-Oct-19</b>	
<b>FP142/19(1)</b>	It was proposed by Cllr R Craze, seconded by Cllr G Jones and RESOLVED unanimously to agree & authorise the Financial Statement.	<b>25-Nov-19</b>	
<b>FP143/19</b>	It was proposed by Cllr L Gardner, seconded by Cllr A Hannan and RESOLVED to RECOMMEND to Full Council the Budget Set for 2020/21 as amended as followed Precept of £1,801,523, a Gross Expenditure of £3,312,585 and a General Fund of 2.0 Months.	<b>25-Nov-19</b>	



<b>FP005/20(A)</b>	It was proposed by Cllr L Gardner, seconded by Cllr O Monk and RESOLVED for the Working Party to meet with Steve Double MP and create a response letter to the Secretary of State. Also, to send a response letter to Cllr E Hannaford and agree to meet at discussed but inform her we also intend to send a letter to the Secretary of State as instructed by Full Council.	<b>27-Jan-20</b>	
<b>FP007/20(A)</b>	It was proposed by Cllr L Gardner, seconded by Cllr M North and RESOLVED to give delegated authority to Cllr O Monk to go back to Cornwall Council to investigate further and report back to F&P.	<b>27-Jan-20</b>	
<b>FP008/20</b>	It was proposed by Cllr D Cheney, seconded by Cllr M North and RESOLVED unanimously to agree & authorise the Financial Statement.	<b>27-Jan-20</b>	
<b>FP009/20(C)</b>	It was proposed by Cllr D Cheney, seconded by Cllr G Jones and RESOLVED to RECOMMEND to Full Council that Cllr A Hannan resumes his role as a BID Board Member on behalf of the Town Council. Cllr R Craze abstained from the vote	<b>27-Jan-20</b>	
<b>FP012/20</b>	It was proposed by Cllr K Towill, seconded by Cllr Cheney and RESOLVED to consult the Planning & Staffing Committees regarding membership on the Finance & Policy Committee. Councillors are required to collect their hardware for IBABs within 3 weeks. Paper documents to be stopped by the end of April for all those using IBABs. Also, to refer the new committee structures to each Committee for review.	<b>27-Jan-20</b>	
<b>FP010/20(F)</b>	It was proposed by Cllr K Towill, seconded by Cllr G Jones and RESOLVED to refer this item to Full Council for review.	<b>27-Jan-20</b>	
<b>FP011/20</b>	It was proposed by Cllr O Monk, seconded by Cllr D Cheney and RESOLVED to recommend the documents to Full Council.	<b>27-Jan-20</b>	
<b>FP013/20</b>	It was proposed by Cllr O Monk, seconded by Cllr M North and RESOLVED to RECOMMEND the Councillor Community Fund to Full Council.	<b>27-Jan-20</b>	
<b>FP014/20</b>	It was proposed by Cllr A Hannan, seconded by Cllr M North and RESOLVED to RECOMMEND the Communication Strategy to Full Council	<b>27-Jan-20</b>	
<b>FP015/20</b>	It was proposed by Cllr K Towill, seconded by Cllr G Jones and RESOLVED to RECOMMEND the Fees and Charging Structure to Full Council	<b>27-Jan-20</b>	
<b>FP026/20 (A)</b>	It was proposed by Cllr D A Hannan, seconded by Cllr G Jones and RESOLVED to RECOMMEND to Full Council that under spends from the Youth Initiative Budget goes into an EMR	<b>24-Feb-20</b>	
<b>FP028/20</b>	It was proposed by Cllr A Hannan, seconded by Cllr O Monk and RESOLVED for A Hannan to send a response to this email.	<b>24-Feb-20</b>	
<b>FP029/20</b>	It was proposed by Cllr D Cheney, seconded by Cllr R Craze and RESOLVED unanimously to agree & authorise the Financial Statement.	<b>24-Feb-20</b>	
<b>FP030/20 (A)(i)</b>	It was proposed by Cllr R Craze, seconded by Cllr G Jones and RESOLVED that most internal documents and letters should be printed on recycled paper. However, discretion of the Town Clerk and officers allows for the use of white paper where operationally required and for external letters and publications.	<b>24-Feb-20</b>	
<b>FP031/20 (A)</b>	It was proposed by Cllr O Monk, seconded by Cllr A Hannan and RESOLVED to approve the request of a grant of £500 for Newquay Cricket Club.	<b>24-Feb-20</b>	
<b>FP033/20</b>	It was proposed by Cllr A Hannan, seconded by Cllr R Craze and RESOLVED to put the policies in place then for the Working Party to go through and amend as necessary document by document.	<b>24-Feb-20</b>	
<b>FP035/20</b>	It was proposed by Cllr R Craze, seconded by Cllr G Jones and RESOLVED to agree to install 3 Cycle Racks outside of the Municipal Offices.	<b>24-Feb-20</b>	